

UNLOCKING & MANAGING RESEARCH FUNDING A TWO-COURSE KNOWLEDGE TRACK

**DIGITAL SHORT COURSES FOR
ACADEMICS & RESEARCHERS**

BUILDING WORLD CLASS UNIVERSITIES

Knowledge E's digital Unlocking and Managing Research Funding knowledge track supports academics and researchers by exploring the components of successful grant applications and the processes required to manage projects once they have been funded.

The Unlocking and Managing Research Funding courses are led by an expert instructor and are filled with compelling case studies, interactive exercises, and opportunities for reflection. The courses guide learners through carefully designed, step-by-step processes which remove ambiguity and help researchers feel confident in their grant applications and project management approaches.

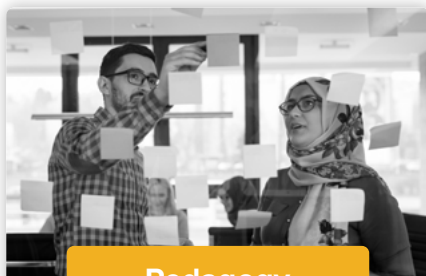
This knowledge track is organised into two courses. The first course guides researchers through the grant application process by exploring key components of the application, helpful writing techniques, and budgeting essentials. The second course supports researchers' management of funded projects by analysing The Grant Agreement and Project Cycle Management, including reporting, audits, and investigations. Both courses are simple and direct, so they can be applied immediately.

COURSE DESIGN



Audience

Supports university professionals, including faculty and staff, who are interested in funding their research and managing their projects



Pedagogy

Combines short, self-paced design with expert delivery of instruction and practical, engaging learning activities



Subjects

Focuses on integral strategies for academics and researchers to begin or continue applying for funding and managing their research projects

COURSE FEATURES



Outcome-based



Instructor-led videos



Case studies



Interactive content



Guided exercises



Knowledge checks



Reflection opportunities



Action plans

COURSE EXPERT

The courses in this knowledge track are led by Daniela Gomes, an entrepreneur with over 10 years of experience in International and European-funded projects in research and innovation. Daniela has extensive experience in dealing with EU institutions' funding programmes in grants and equity. Since 2019, Daniela is the CEO of ExcluSivix Ventures, an international firm offering proposal writing and executive training services in the field of EU research and innovation projects.

COURSE OVERVIEW

Our outcome-oriented approach emboldens faculty and staff to navigate the world of project funding, grant applications and project management.



Module 1:

Understanding the Grant Application Process

Module 2:

Grant Content and Budgeting

Module 3:

Grant Writing Techniques

This course explores best-practice writing and budgeting techniques, including the key phases of the application process and the steps to forming a well-balanced consortium, so researchers can gain well-deserved funding for their projects.

COURSE 1: Grant Application Writing

1. Project Phases

What is a grant proposal?

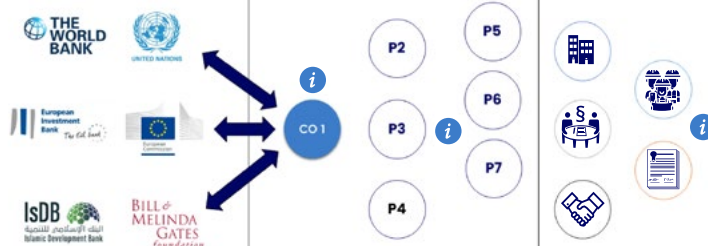
A grant proposal is a document, or a set of documents, which includes a set of activities leading to clearly defined objectives and activities with a realistic timeframe and a specific budget.

Before writing the grant application (project proposal), there are three crucial phases to be taken into account.



Building a Consortium ⁱ

Donors / Contracting Authorities





Module 1:

The Grant Agreement and Project Cycle Management

Module 2:

Grant Management and Project Reporting

Module 3:

Reviews, Audits, and Investigations

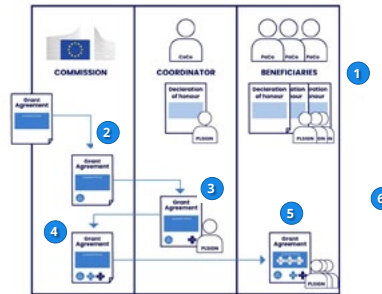
This course investigates the step-by-step processes required after a grant proposal is accepted for funding, including how to properly manage a project at the financial, technical, and administrative levels.

COURSE 2: Project Management of Funded Grant Proposals

1. Finalising the Grant Agreement

Grant recipients should carefully review and understand the terms and conditions of the Grant Agreement (GA) before signing it. Failure to comply with the terms of the GA can result in the termination of the grant and other sanctions.

Instructions: Click on the numbers in the graphic to learn more about the finalisation process.



2. The Key Aspects of Project Reporting

Project Reporting is an essential aspect of grant management. It serves two primary purposes:

1. To ensure that the project is progressing according to plan.
2. To provide the Funding Authority with information about the project's progress and results.

Reporting a project in a thorough way is vital for ensuring accountability, compliance, monitoring, evaluation, knowledge sharing, decision making and effective communication. It supports the successful implementation of internationally or nationally funded projects and enhances the transparency and trustworthiness of the entire process.

Additionally, the reporting process allows project beneficiaries to reflect on their experiences, challenges, and successes. It provides an opportunity to identify lessons learned and areas for improvement. This feedback loop contributes to continuous learning and development within the project and helps enhance the effectiveness and efficiency of future projects.

Reporting Periods

Reporting periods may vary depending on the project duration, funding program and project type.

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- 2
- 3
- 4
- 5

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